

CAITHNESS BROCH PROJECT

Minutes of the Meeting of the Board of Directors of the Caithness Broch Project

Location Ulbster Arms Hotel, Halkirk + Google Meet
Date 12 December 2022
Time 1930

In Attendance

Members (11)

Robin Herrick (Chairman)
Iain Maclean (Vice
Chairman)
Alex Groves
Alison Smith
Dawn Mackay
Kenneth McElroy
Pete MacRae
Chris Aitken
Sandra Maclean
Paula Fisher
Jill Seaton

Non-Members

David Lynn
Nicol Maclean
Kirsty Lilley
Alexis Zafiropoulos
Joan Anderson
Tracy Waugh-Smith
Caroline Nicolay
Niamh MacKenzie
Oakley Cundall

Apologies

Sara Herrick (m)
Joy Rollinson (m)

Sent out prior to the meeting:

- 1) AGM details
- 2) Chairman's report
- 3) Current directors and committee members
- 4) Director candidate biographies
- 5) CBP AGM guidance

AGENDA

- Apologies
- Approval of minutes of the 2021 AGM
- Chairman's Report
- Treasurer's Q&A (submit questions in advance)
- Resolutions
- Election of Directors

RESOLUTIONS

1. There were no formally submitted resolutions. A discussion was held about a potential change to the articles of association

Meeting commenced at 1930

1. Approval of minutes

- 1.1. 11 votes in favour gave a majority vote in favour of approving the minutes of the previous AGM.

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2. Chairman's report

- 2.1. RH gave a summary. There have been significant events this year: the launch of our new website and shop (with financial assistance from Justin Stottlemyer), the video which runs on the website, and the ongoing work to determine the site for the Big Broch Build.
- 2.2. The committee has been discussing events for 2023 and may consult the membership to get feedback.

3. Treasurer's report / accounts

- 3.1. No questions regarding the accounts were received prior to the meeting or in the meeting. [Note that our accountant (for examination) raised the cost estimate last year, we stayed with them, the final bill was not as much as anticipated, and a similar cost is expected again for the 2021-2022 accounts.]

4. Resolution

- 4.1. No resolutions came from the committee or were submitted by members.

5. Election of directors

- 5.1. All the directors are proposed for re-election.
- 5.2. RH explained that all directors stand down from the committee and stand for re-election. Each director was elected in turn unanimously.

6. Wrap up

- 6.1. RH asked if the members had any questions for the committee.
- 6.2. RH thanked those attending the AGM.

Meeting adjourned at 2010

Minutes Approved By:

Robin Herrick,
Chair

Signed: _____

Date: _____

Iain Maclean,
Vice Chairman

Signed: _____

Date: _____